ONLINE APPLICATION INSTRUCTIONS UCD
Arts & Humanities

Study Abroad Programme

2024/25 Academic Year

➢ Go to http://www.ucd.ie/apply/ and select the 'APPLY TO UCD' button.

➢ Select 'Start a new course application'

➢ As a first-time applicant, click on **Create a new account** and create your own Login ID (max 9 characters alpha-numeric) and a PIN (six characters, numeric). After entering the Login ID and the PIN, click on LOGIN

➢ Take a note/record of your login and password as it is needed to log back into an application when accepting an offer

➢ Create the security question and then select 'continue'

➢ You have the option here to edit your personal details

➢ Choose the 'Course Finder' tab. Under 'Special Groups' select the 'Study Abroad' from the drop-down menu and hit the Search button

➢ Select your Programme choice:
   o Select **Study Abroad Arts & Humanities Full Year (CF19)** if you intend to take most of your courses in:
      ▪ Art History
      ▪ Classics
      ▪ English
      ▪ History
      ▪ Irish Folklore
      ▪ Irish Studies
      ▪ Languages
      ▪ Linguistics
      ▪ Music

➢ Complete the 'General Questions' section by answering all questions asked

➢ Under 'Application Checklist' please upload supporting documents.
   o The supporting documents are;
      ❖ An official copy of your academic transcript.
      ❖ A copy of your passport or birth certificate
      ❖ Certificate of English language proficiency for applicants **is not** required where students are studying at a US university

➢ You may save your application and return to it before you finally submit it, but please remember to select the **'submit'** option when you are finished

NOTE: STUDY ABROAD APPLICANTS ARE NOT REQUIRED TO PAY AN APPLICATION FEE OR DEPOSIT.

For application queries, please contact: Ruth Redahan, Study Abroad Manager, College of Arts & Humanities, University College Dublin, Belfield, Dublin 4, Ireland Tel: + 353 1 716 8469/ Email: artstudyabroad@ucd.ie